1. Save The Date.
* District Staff Christmas Party
* All Staff Members Are Invited
* December 21, 2011
* Macomb Country Club
* More Information Later
1. Health Insurance Premiums.

It has been past practice to pre-pay our district’s health insurance premium one month in advance.  Therefore, the employee’s portion of the insurance premium is deducted one month in advance.  We are going to change this past practice.  Starting in January 2012, we are going to begin paying our health insurance premium the month it is due (instead of a month in advance).  Since December’s premiums will have been paid in November, there will be no insurance premium deducted on both December paychecks.  Starting in January of 2012, your premium deductions will resume.  Obviously, there will be no lapse in coverage.  If you have questions, please do not hesitate to contact me.

1. Walgreens.

The Express Scripts contract with Walgreens expires December 31, 2011.  Unless there is an eleventh hour agreement, Walgreens and Express Scripts will be parting ways.  You will be receiving a letter from Express Scripts in the upcoming weeks.  If you have questions, please do not hesitate to contact me.

1. District Website.

Please check out our new district website.

* 1. Go to [www.southeastern337.com](http://www.southeastern337.com).
	2. Click on “District”
	3. You will find:  Contact District Office, District Office Staff and Board Members, Board Meeting Information, District Budget, Administrator’s Salary Compensation Report, District Parent Announcements, FOIA, Collective Bargaining Agreement, Asbestos Information, and Forms (you will be able to download many of our required forms).
	4. A special thank you to Nancy Akers, Tim Kerr, and Kassi Taylor.

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